



CITY of HOLLYWOOD, FLORIDA

Planning and Development Services

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Jaye Epstein
Director

DATE: March 1, 2011

TO: Cameron D. Benson
City Manager

FROM: Andria Wingett 
Planning Manager

SUBJECT: Notice of Decisions Relating to the **February 28, 2011, Planning and Zoning Board Meeting**

The City's Zoning and Land Development Regulations requires the Department of Planning & Development Services to notify the Mayor, City Commission, and the City Manager of decisions made by the **Planning and Zoning Board**. The purpose of this notice is to provide the opportunity for the Mayor and City Commission to:

Initiate a City Commission Request for Review of a Board Decision (CRR). The process for a CRR is initiated if three members of the City Commission file a request for review in writing within fifteen (15) days of the Board's action, said statement to be filed with the City Clerk, with a copy to the appropriate department by **March 15, 2011**. Or, a CRR can be initiated if three or more members of the City Commission request a review during City Commission comments at a City Commission meeting, which is within fifteen (15) days of the Board's action. If three or more Commissioners request or file a request for review, a de novo public hearing will be set.

Should you wish to initiate a CRR, please contact the Department of Planning and Development Services for an application. Please note the Code requires the City Clerk receive all CRR within fifteen (15) days of the date a decision is reached by the Board. As such, CRR filed after **March 15, 2011** would not be consistent with the Code and could not be considered.

A copy of this memorandum has been forwarded to all neighborhood associations representing properties appearing on the agenda. In this manner, the neighborhood association is made aware of the action taken by the Board should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.



Our Mission: We are dedicated to providing municipal services for our diverse community in an atmosphere of cooperation, courtesy and respect.
We do this by ensuring all who live, work and play in the City of Hollywood enjoy a high quality of life.

The following summarizes actions taken by the Board for recommendation to the City Commission. These items are not eligible for CRR as they will be presented to the City Commission at a later date.

PLANNING & DEVELOPMENT SERVICES' APPLICATION:

1. **FILE NO:** 11-T-02
APPLICANT: City of Hollywood
LOCATION: City Wide
REQUEST: Text Amendment to Article 5 of the Zoning and Land Development Regulations relating to the Development Review Process to provide for the combination of Board duties and membership of the Planning and Zoning Board and Development Review Board, and further amending various Articles to reflect said changes.

STAFF'S RECOMMENDATION:

Planning and Zoning Board, acting as the Local Planning Agency, forward this petition (11-T-02) to the City Commission with a recommendation of approval.

BOARD DECISION:

Unanimously recommended approval.

cc: Honorable Mayor and City Commissioners
Assistant City Manager
Director, Planning & Development Services
City Attorney
Senior Assistant City Attorney