



CITY of HOLLYWOOD, FLORIDA

Planning and Development Services

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Jaye Epstein
Director

DATE: December 9, 2011

TO: Cathy Swanson-Rivenbark
Interim City Manager

FROM: Andria Wingett *AW*
Planning Manager

SUBJECT: Notice of Decisions Relating to the **December 8, 2011 Planning and Development Board Meeting**

The City's Zoning and Land Development Regulations requires the Department of Planning & Development Services to notify the Mayor, City Commission, and the City Manager of decisions made by the **Planning and Development Board**. The purpose of this notice is to provide the opportunity for the Mayor and City Commission to:

Initiate a City Commission Request for Review of a Board Decision (CRR). The process for a CRR is initiated if three members of the City Commission file a request for review in writing within fifteen (15) days of the Board's action, said statement to be filed with the City Clerk, with a copy to the appropriate department by **December 27, 2011**. Or, a CRR can be initiated if three or more members of the City Commission request a review during City Commission comments at a City Commission meeting, which is within fifteen (15) days of the Board's action. If three or more Commissioners request or file a request for review, a de novo public hearing will be set.

Should you wish to initiate a CRR, please contact the Department of Planning and Development Services for an application. Please note the Code requires the City Clerk receive all CRR within fifteen (15) days of the date a decision is reached by the Board. As such, CRR filed after **December 27, 2011** would not be consistent with the Code and could not be considered.

A copy of this memorandum has been forwarded to all neighborhood associations representing properties appearing on the agenda. In this manner, the neighborhood association is made aware of the action taken by the Board should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.



Our Mission: We are dedicated to providing municipal services for our diverse community in an atmosphere of cooperation, courtesy and respect.
We do this by ensuring all who live, work and play in the City of Hollywood enjoy a high quality of life.

"An Equal Opportunity and Service Provider Agency"

PLANNING & DEVELOPMENT SERVICES APPLICATION:

1. **FILE NO:** 11-DPV-57
APPLICANT: Ormesa, Inc.
LOCATION: 1837 Tyler Street (Conca D'ora Restaurant)
REQUEST: Variances, Design and Site Plan approval for an approximate 3, 305 sq. ft. PNC Bank.

STAFF RECOMMENDATION:

- Variance 1: Approval, with the condition the two combined signs do not exceed 87 sq. ft. and the south sign (along Tyler Street) shall remain the primary sign.
- Variance 2: Approval.
- Design: Approval, if Variance number two is granted.
- Site Plan: Approval, if Design and Variance number two is granted, and with the condition the drive-thru escape lane can't be modified in the future to accommodate an additional drive-thru lane, ATM or canopu/building overhang.

BOARD DECISION:

- Variance 1: Approved, with the condition the two combined signs do not exceed 93 sq. ft.
- Variance 2: Approved.
- Design: Approved.
- Site Plan: Approved, with the condition the drive-thru escape lane can't be modified in the future to accommodate an additional drive-thru lane, ATM or canopu/building overhang.

cc: Honorable Mayor and City Commissioners
Interim Assistant City Manager
Director, Planning & Development Services
City Attorney
Senior Assistant City Attorney