



CITY of HOLLYWOOD, FLORIDA

Planning and Development Services

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Jaye Epstein
Director

DATE: March 11, 2011

TO: Cameron D. Benson
City Manager

FROM: Andria Wingett, Planning Manager *AW*

SUBJECT: Notice of Decisions Relating to the March 10, 2011 Development Review Board Meeting

The City's Zoning and Land Development Regulations require the Department of Planning and Development Services to notify the Mayor, City Commission and the City Manager of decisions made by the Development Review Board. The purpose of this notice is to provide the opportunity for the Mayor and City Commission to:

Initiate a City Commission Request for Review of a Board Decision (CRR). The process for a CRR is initiated if three members of the City Commission file a request for review in writing within fifteen (15) days of the Board's action, said statement to be filed with the City Clerk, with a copy to the appropriate department by **March 25, 2011**. Or, a CRR can be initiated if three or more members of the City Commission request a review during City Commission comments at a City Commission meeting, which is within fifteen (15) days of the Board's action. If three or more Commissioners request or file a request for review, a de novo public hearing will be set.

Should you wish to initiate a CRR, please contact the Office of Planning for an application. Please note the Code requires all CRR be received by the City Clerk within fifteen (15) days of the date a decision is reached by the Board. As such, CRR filed after **March 25, 2011** would not be consistent with the Code and could not be considered.

A copy of this memorandum has been forwarded to all neighborhood associations representing properties appearing on the agenda. In this manner, the neighborhood association is made aware of the action taken by the Board should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.



Our Mission: We are dedicated to providing municipal services for our diverse community in an atmosphere of cooperation, courtesy and respect.
We do this by ensuring all who live, work and play in the City of Hollywood enjoy a high quality of life.

"An Equal Opportunity and Service Provider Agency"

The following summarizes actions taken by the Board:

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1. **FILE NO:** 10-DPVS-57
APPLICANT: Spacemanage, Inc.
LOCATION: 3800, 3802 & 3810 Johnson Street
REQUEST: Variances, Design and Site Plan approval for an approximate 2,800 square foot addition and Special Exception for an associated parking lot at an existing doctor's office.

STAFF RECOMMENDATION:

Special Exception: Approval.

Variance: Approval.

Design: Approval, if the Special Exception is granted.

Site Plan: Approval, if the Design and Special Exception are granted and with the condition a Unity of Title, in form acceptable to the City Attorney, be submitted prior to the issuance of permits and recorded in the Broward County Public Records prior to Certificated of Occupancy (C/O).

BOARD DECISION:

Special Exception: Approved.

Variance: Approved.

Design: Approved.

Site Plan: Approved, with staff's condition.

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- c: Hon. Mayor and City Commissioners
Assistant City Manager
Planning and Development Services, Director
Senior Assistant City Attorney